

**Colorado Mountain Club**  
**Board of Directors Meeting**  
*March 26, 2024*  
**5:35PM – 7:00PM**

1. **Call to Order** by Board Vice President Peter Hamilton at 5:35PM.
2. **Roll call** of Meeting Attendees:
  - **Board Members Online:** Jerry Mitchell, Rachel Roberts, Betty Katondo, Albert Plawinski, Sarah Andrezejczak, Phil Lakin
  - **Board Members in Person:** Sarah Riley, Jason Mittman, Peter Hamilton, Dave Sanders, Merilee Millar, Sheryl Lampert, Jennifer Nelson, Roger Huang
  - **Staff Members in Person:** Madeline Bachner Lane (COO)
3. **Motion made to approve meeting minutes** from January Board of Directors Meeting by Jason Mittman, seconded by Merilee Millar; passed unanimously.
4. **Finance Committee Update** from Rachel Roberts and Madeline Bachner Lane
  - Cash standing update: CMC is currently in good position, but at risk of not receiving the ERC this fiscal year due to IRS delays. If ERC is not received by August, will be at cash flow risk.
  - Exploring possibility of an advance but may require a 25% fee.
  - Positive trend in membership growth.
  - YTD budget off by \$30K without considering the ERC variance.
  - G&A Update: transitioned into permanent team, working to consolidate separate groups in bookkeeping.
  - Audit to be wrapped up by mid-April.
5. **Development Committee Update** from Dave Sanders
  - Search for new Director is in progress. Interviews to be held in coming weeks.
  - Banff Film Festival was successful, came in just under budget.
  - Working on formalizing donor relationship with First Bank.
  - Reel Rock upcoming April 12-13.
6. **Enterprise Risk Committee Update** from Albert Plawinski and Sarah Andrezejczak
  - Handbook review to ensure payment and employment offers are appropriately processed.
7. **Nominating Committee Update** from Peter Hamilton
  - Committee is reviewing board roster, terms, and committee assignments to ensure accuracy.
  - Reviewing board mix for needs of future board members.
  - State Council: Currently have an interim Co-President. Need to verify that bylaws state that State Council update is not required to be a board member.
8. **DEI-B Committee Update** from Merilee Millar
  - Focusing on expansion of community and inclusion on website.
  - May 11<sup>th</sup> is next Leadership Summit in Monument, CO.
9. **Operations Update** from Madeline Bachner Lane
  - Hiring Update: Development Director and Operations Director hiring in progress.
  - Press and Conservation continue to be challenged in revenue.
    - A. Contracts for new books are on hold – reviewing ROI on large book selection.

**B.** Rebudgeting Conservation to include key expenses. Reviewing continued miss to budget and Forest Service contracts.

- Adult Education: Need to improve risk management for trips. Struggling to fill WFA to help hit budget. Access issues with Brainard Hut permitting.
- Upcoming staff retreat (4/2-4/3) to review marketing and mission, improve organization and accessibility of website.

**10. Executive Session**

- **Motion made to enter executive session** by Dave Sanders, seconded by Jennifer Nelson; passed unanimously.
  - A. **Entered executive session** at 6:26PM.
- **Motion made to exit executive session** by Dave Sanders, seconded by Sheryl Lampert; passed unanimously.
  - A. **Exited executive session** at 6:59PM.

**11. Meeting adjourned** at 7:00PM.

*Upcoming Meeting Dates*

<b>BOD MEETING DATES</b>	<b>EC MEETING DATES</b>
MAY 28, 2024	APRIL 23, 2024
JULY 23, 2024	JUNE 25, 2024
SEPTEMBER 24, 2024	AUGUST 27, 2024