

# PIKES PEAK GROUP SAFETY AND LEADERSHIP CMC TRIP LEADER TRAINING FORM

NAME \_\_\_\_\_ CMC MEMBER NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_

CURRENT WFA \_\_\_\_\_ AVALANCHE TERRAIN \_\_\_\_\_ AIARE LV 1 (OR  
EXPIRATION DATE \_\_\_\_\_ AVOIDANCE TNG DATE \_\_\_\_\_ EQUIVALENT) DATE \_\_\_\_\_

WHEN CO-LEADS ARE COMPLETED: YOUR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## **LEADER IN TRAINING (LIT) CO-LEADS**

It is your responsibility to contact a PPG trip leader (your instructor trip leader) for permission to be a LIT on the trip. You need to log 2 such LIT trips below with different PPG trip leaders within 1 year after completing your trip sim which was led by Trip Leader Training Instructors. If possible, choose trips similar to what you would like to lead as your LIT trips. You must also have a current Wilderness First Aid certification (write expiration date above). If you've had AIARE LV 1 (or equivalent) avalanche training or Avalanche Terrain Avoidance Training, list the date(s) above. Please fill in the blanks below for each LIT trip and have the instructor trip leader sign and check YES or NO.

**Then return the completed front page of this form to PPG Safety & Leadership.**

*Instructor Trip Leaders please see back of form*

Trip name _____	Date of trip _____
Instructor Trip Leader name _____	In your opinion did the LIT successfully demonstrate the Instructor Trip ability to be a Trip Leader? <input type="checkbox"/> YES <input type="checkbox"/> NO
	Leader sign _____
Comments or suggestions: _____	

Trip name _____	Date of trip _____
Instructor Trip Leader name _____	In your opinion did the LIT successfully demonstrate the Instructor Trip ability to be a trip leader? <input type="checkbox"/> YES <input type="checkbox"/> NO
	Leader sign _____
Comments or suggestions: _____	

*Instructor Trip Leaders, thank you for helping to train and evaluate future PPG CMC trip leaders!*

## ***Trip Leader Instructors Suggested Checklist***

### **Before the trip, the LIT:**

\_\_\_\_\_ Became familiar with the trip (e.g., research, scouting, discussion of trip plan with Instructor Trip Leader)  
(Note: To avoid confusion, the Instructor Trip Leader, not the LIT, is responsible for making any pre-trip contacts with guests/members, although it is encouraged to allow the LIT to participate in this process and/or discuss it with them)

### **At the meeting place, the LIT:**

- \_\_\_\_\_ Arrived early to greet participants and handled liability waivers with guests
- \_\_\_\_\_ Introduced self, took roll call, and noted additions to and no-shows on trip roster
- \_\_\_\_\_ Checked essential equipment, clothing, and skills for trip
- \_\_\_\_\_ Facilitated carpooling and provided directions for drivers to get to the trailhead
- \_\_\_\_\_ Discussed whether and where any coffee/bio break stops would occur

### **At the trailhead, the LIT:**

- \_\_\_\_\_ Took headcount, performed introductions, and again checked for essential clothing and equipment
- \_\_\_\_\_ Described the planned route, policy on breaks (location, frequency, duration), and general pace
- \_\_\_\_\_ Discussed any safety concerns and assigned a rear sweep
- \_\_\_\_\_ Emphasized "Leave No Trace" principles
- \_\_\_\_\_ Asked participants to advise Instructor Trip Leader and LIT of any relevant medical concerns
- \_\_\_\_\_ Discussed any other important items for this trip (special sights, hazards, etc.)

### **During the trip, the LIT:**

- \_\_\_\_\_ Maintained an appropriate pace
- \_\_\_\_\_ Took regular, appropriate stops for clothing adjustments, water and snacks, and bio breaks
- \_\_\_\_\_ Talked with rear sweep to check on group pace and cohesiveness
- \_\_\_\_\_ Was attentive to participants, checking periodically on their status

### **At the end of the trip, the LIT:**

- \_\_\_\_\_ Checked that everyone had returned safely and that all cars started
- \_\_\_\_\_ Recapped the highs and lows of the trip and solicited feedback from participants
- \_\_\_\_\_ Suggested a group stop on the way home (if appropriate)